

The Chair, Jenifer Landman, called the scheduled public session to order at 1002am. Those present included Lloyd Sullivan, Allen Hines (selectmen), Michael Pardue, (Town Administrator). In attendance as audience members were Dr. Judy Day, Mr. Larry Miller and Mr. Robbie Robinson.

Reconfiguration of Board of Selectmen

Mr. Sullivan made a motion to appoint Mr. Allen Hines as the Chair of the Board. Ms. Landman seconded the motion. The vote was unanimous and so moved. The "Passing of Gavel" was performed with Ms. Landman passing the gavel to Mr. Hines.

Meeting Process Explained

Chairman Hines advised those in attendance that there are noteworthy changes being made in relation to the procedure of Board meetings. Mr. Hines stated that he would run the Board meetings as a business meeting and as such, he expects there to be no open discussion within the audience. The Board of Selectmen must recognize audience members whom wish to speak and all questions and comments are to be directed to the Board, not directly to or between audience members. Mr. Sullivan voiced his support of these outlined procedures.

Appointment of Board of Selectmen to Boards and Commissions

The Board members discussed their representation on various boards and commissions within the Town. Mr. Hines suggested Mr. Sullivan continue to serve on the Budget Committee and Ms. Landman continue to serve on the Heritage Commission. Mr. Hines stated he would continue to serve on the Planning Board. Ms. Landman expressed her desire to serve on the Budget Committee this year. Mr. Hines stated he felt it best for Board members to continue on the Boards they served on last year for the purpose of continuity. Mr. Sullivan expressed his support for this approach.

Mr. Sullivan made a motion to accept the appointment of Board of Selectmen members as outlined by Mr. Hines. Mr. Hines seconded the motion. Ms. Landman voted against the motion. Motion carried 2-1 with Mr. Hines and Mr. Sullivan in favor and Ms. Landman opposed.

Review of Proposals for Renovation Work to Old Town Offices

The Board received proposals related to the painting and staining of the interior of said building. In addition, the Board received proposals related to the replacement of floor covering for said building. The Board elected to table the floor covering proposals at this time, deciding to focus on the revitalization of the walls and woodwork. Two proposals were received from qualified contractors in relation to interior painting and staining. The proposals included the re-blending of stain as well as the sanding etc. to eliminate the glazing caused by "dirty varnish". The two vendors providing proposals for said work were:

H.E. Pike and Sons, Inc.	\$10,750.00
Spring All Year Painting	\$ 8,800.00

Selectmen's Minutes
17 March 2003
10:00am

After a time of discussion and comparison of proposals, the Board determined that the proposal submitted by H.E. Pike and Sons, Inc. provided greater detail and carefully detailed the scope of work for this project. The scope of work illustrated in H.E. Pike and Sons proposal appears to meet the work desired for this project. Mr. Sullivan made a motion to accept the proposal offered by H.E. Pike and Sons, Inc. Ms. Landman seconded the motion. The vote was unanimous and so moved. The Board requested the Town Administrator contact Mr. Pike to coordinate the commencement of this project.

Adjournment

Being no further business to come before the Board, Mr. Sullivan made a motion to adjourn. Ms. Landman seconded the motion. The vote was unanimous and so moved. The meeting was adjourned at approximately 10:32am.

Respectfully,

Michael W. Pardue
Town Administrator